

Installation Procedures for Stock Windows & Doors

Before Installation

- Check the Window Label to ensure that the window has the appropriate 'N Rating' (strength / water resistance) for the installation location.
- Lift carefully from trucks. DO NOT use slings.
- Carry in a vertical position with sill at bottom when handling or transporting. Sashes to be in closed position.
- Handle carefully to avoid damage. (knocks and scratches)
- Stack carefully on edge to avoid damage to the finish.
- Stack in a dry place and cover to protect against paint, dust, weather, etc.

During Installation

- Ensure that there is sufficient clearance around the perimeter of the frame before attempting to install the window.
- Windows and doors are non-load bearing. Ensure adequate clearance above head of window. Allow 12mm clearance from underside of sill to top of sill brick or tile to allow for building settlement.
- DO NOT distort frame by forcing it into the opening.
- Keep sashes closed while installing the frame.
- SILL MUST BE STRAIGHT AND LEVEL. Plumb jambs in both directions. Pack frame at sill and jambs only. Frame must be square and out of twist (essential for smooth operation of sashes). Check that the diagonal measurements are equal.
- Ensure that flashings are correctly fitted.
- Aluminium window frames should NOT be in direct contact with brick, concrete, concrete block work or cement rendered surfaces as this can result in severe corrosion in some circumstances.

- DO NOT stand on or place loads on the sills or any other part of the frame.
- DO NOT use as support for scaffolding or slide material through the frame.
- Before inserting or operating sliding panels, clean tracks thoroughly to remove any dirt, cement, debris, etc.

After Installation

- Protect windows and doors from damage.
- In the case of adhesive plastic wrap ensure that removal takes place within 90 days to avoid the potential of any glue residue.
- WASH OFF IMMEDIATELY and remove wet cement mortar, paints, acids, and other chemical spills as they occur.
- DO NOT remove plastic wrap (if provided) until brickwork is completed.
- Use a soft clean sponge or cloth to clean. Avoid scratching the surfaces. DO NOT scrape tools or trowels on frames.
- Clean up when job is complete with clean water and (if required) a mild detergent. Thoroughly rinse with clean water. Ensure that the drainage slots in the frame are clean to allow maximum drainage.
- Timber windows and doors should have a first coat of appropriate paint, oil or stain applied within 30 days of delivery. Do not paint timber in dark colours. Prior to sealing, avoid placing timber near gum trees, sawdust, and metal filings, as staining may occur.

Consult Stock Windows and Doors if clarification is required.

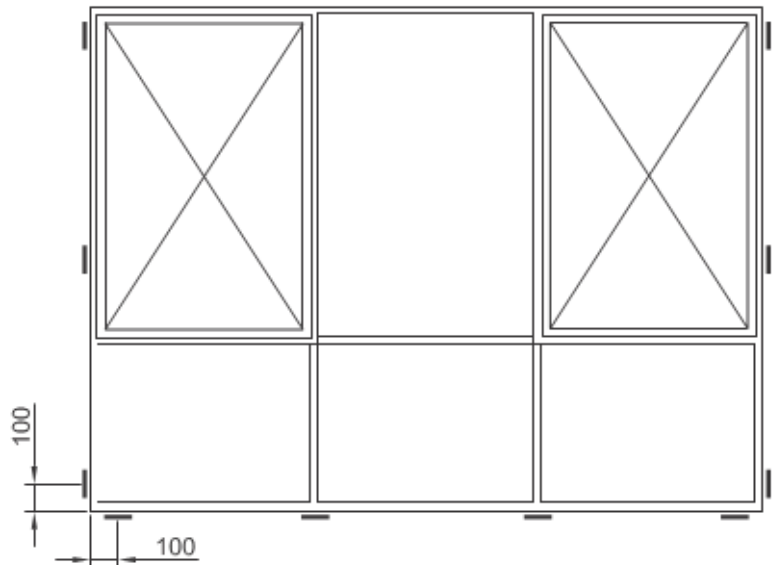
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Spirit Level
Building in fixings or Lugs
equally @ 450mm max cts, for
over
1000 Pa equally @ 300mm
around the full perimeter

Frames must be square. Check
measured diagonals before
fixing.



Packing points at jambs and sill
DO NOT PACK AT HEAD

Cleaning Information

1. Carefully remove any protective covering.
2. Remove all building debris from sill tracks. Ensure all drainage holes are cleaned and cleared.
3. Remove cement mortar dropping from windows immediately, taking care to avoid scratching glass and frames, as permanent damage can result. Stock Windows and Doors will not be liable for any damage that may occur if the timber or aluminium painted surfaces come into contact with acid when cleaning brickwork.
4. High performance coated glass has specific cleaning instructions. Refer to Stock Windows and Doors web site for cleaning and maintenance of your Stock Windows and Doors product.

Home-Owner Information

All powder coated surfaces should be cleaned using a soft cloth or sponge with a solution of warm water. Where atmosphere is deemed to be non-hazardous, e.g. rural, the period between cleaning frequency can be extended for up to twelve months.

In industrial environments or environments with atmospheric pollution the normal frequency of cleaning should be at not more than three monthly intervals. However, where there is high atmospheric pollution, such as a marine/coastal environment, cleaning should be conducted at monthly intervals.

It is the responsibility of the builder to ensure that windows and doors are installed to meet window loading and human impact safety glazing requirements as set out in AS1288. Further it is the responsibility of the builder to ensure that the windows supplied are installed in the correct openings to comply with human impact requirements.

NO GUARANTEE WILL BE GIVEN IF TIMBER OR ALUMINIUM PAINTED SURFACES COME INTO CONTACT WITH ACID WHEN CLEANING BRICKWORK.